



Item Return/Exchange Form

No need to call for RMA # or write, just follow these simple steps:

1. Please fill out this form and return with the merchandise.
2. Send merchandise in its original box along with the Return/Exchange form and a copy of the **ORIGINAL INVOICE**.
*****Returns without an original invoice will result in extreme delays in processing
3. Return your package to our supplier's warehouse:

Return/Exchange Processing DOCK A
Very Fine Dance Shoes
10501 Valley Blvd. Unit 1118
El Monte, CA 91731

MUST read & agree to our policies below before return

- * For your protection, we recommend you obtaining a tracking number and/or insurance when you ship your items to us.
- * USED OR SOILED SHOES AND SHOES WITH SOILED SOLES CANNOT BE RETURNED FOR REFUND, CREDIT OR EXCHANGE.
- * All Shipping & Handling are non-refundable.
- * **Special order items** are non-refundable and non-returnable.
- * Return for **refund/exchange** can be made within **21 days** from the delivered date in its original condition.
- * Store credit or exchange only for reseller account.
- * Replacement/Exchange items will be subject to an additional S&H fee.
- * **You must contact us to obtain a return authorization if returning merchandise value is more than a \$1,000 dollar.**

Any returns that do not meet our return policies will be shipped back to the sender and will be charged for shipping fees.

If you have any questions, email Customer Services at danceinfo@veryfineshoes.com

Your Company Billing Address	Your Shipping Address (if different from billing address)
Name	Name
Address	Address
Address	Address
City/State/Zip	City/State/Zip
Phone	Phone
Email	

Action You Wish to be Take (Select box below) Store credit or exchange only for reseller account.

- Exchange Refund* (Refund will be in form of original payment)

Merchandise Being Returned –write on the back if more

Reason	Item No.	Color	Heel	Size	Quantity	Price

Replacement/Exchange* or additional merchandise if desired –write on the back if more
(IMPORTANT: Do not call to place the orders listed below, it will result in duplicate orders)

Reason	Item No.	Color	Heel	Size	Quantity	Price

Customer instructions or comments, please write below

* Exchange items will be charged an **additional S&H fee.**

Payment method for re-shipping S&H charge

<input type="checkbox"/> Check	Please make your check payable to Dance Shoes Intl. and return with the item
<input type="checkbox"/> Paypal	Please submit your payment to payment@veryfineshoes.com
<input type="checkbox"/> Credit Card	I authorize Very Fine Dance Shoes to charge the S&H fee on my card Credit Card #: _____ Expiration Date ____ / ____ CVV Code: _____